December 12, 2019

Minutes

**Present**: Ryan Beam, Faith Isreal, Lee Van Vlake, Mark Cathcart, Kerrie Roach, Alta Mae Marvin, Terasa Lott, Justin Ballew, Mallory Dailey, Hannah Mikel, Charly McConnell, Lauren Hood

Ashley Burns, President

Rick Wiley, Incoming President

Will Culler, Secretary

Guests: Carly Smith

Motion to approve past minutes. Lee Van Vlake, 2nd Kerrie Roach

**Welcome and President’s Report**

* Ashley Burns thanked everyone for leadership. Reported on Staff Senate endowed scholarship opportunities, other opportunities that Staff Senate provides. Please consider serving on Staff Senate. Diversity and Inclusion role/position with Extension is coming. More information coming down the pipeline.

**Administrative Update**

Dr. Dobbins. Auburn report and HR report after 1st of the year. These studies are serious. Will release entire study ASAP. Will be changes made operationally. Budget request looks to be on target. Should be a good budget year. Legislative ask pamphlets will be out by Christmas for distribution. Please contact legislatures and thank them. Want to emphasize County support next year. Provost looking at requiring 3% merit raises. This could be hard if not funded. Land Grant Press now has a Google Scholar number. Concerned about new agents already looking for jobs. Does know there are some issues out there. Will be working on.

**Association Reports**

* SCAEAP

No report

* SCACAA

 Justin Ballew- issue with new 401k supplemental enrollment system. Must enroll every year. Membership drive right now.

* SCAE4H

Carly Smith, lots of new 4H agents. Please encourage everyone to make them feel welcome. Looking for a president elect. Actively recruiting memberships.

**Committee Reports**

* Recognition Committee. Retract call for nominations. Now doing college awards, individual awards. Will keep alumni award and team award. Call for nominations beginning in January 2020. Awards will be presented at Conference. Information found on Extension logon page.
* Welfare Committee. Nathan reported on Specialist/Associate updates via email via Will Culler, *attached*. Ashley Burns seconded this update.

**Old Business**

Mark Cathcart gave a report on who is coming on to the Senate as officers and alternate. Mark gave a procurement update. An effort has made but looks like we are back to the beginning, unable to make a website navigable for our use. Back to written sign ups.

**New Business**

* Election of new officers

 President Elect, Mark Cathcart

 Vice President, Alana West

 Secretary, Faith Israel

Lee Van Vlake made a motion to accept these nominations. Terasa 2nd. Ashley made a motion to approve. Motion carried.

* 401k discussion, may need to follow up with HR. Suggestion to invite someone from HR to the January meeting.
* How to approach our media team. Problem with them covering us. We need to do better. We need to raise this with Dr. Dobbins.
* Meeting with Dr. Belli discussed
	+ - Questions composed

**Adjourn**

Ryan Bean motioned to adjourn. Justin Ballew seconded.